

**PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA
Schedule of Distributions, 1995**

TAXING AUTHORITY (CONT.)

Washington Parish:	
Washington Parish School Board	\$605,777
Bogalusa School Board	305,249
Washington Parish Police Jury	425,000
Washington Law Enforcement District	277,502
Town of Franklinton	52,708
City of Bogalusa	390,034
Village of Angie	8,132
Village of Varnado	1,484
Webster Parish:	
Webster Parish School Board	1,010,419
City of Minden	317,257
Cotton Valley	13,936
City of Springhill	180,798
Town of Cullen	15,126
Village of Sarepta	13,787
Town of Sibley	29,073
Village of Dixie Inn	6,819
West Baton Rouge Parish:	
West Baton Rouge Parish Police Jury	534,036
West Baton Rouge Parish School Board	356,009
West Baton Rouge Parish - Sales Tax District No. 1	356,009
West Baton Rouge Parish Fire District No. 1	178,002
West Carroll Parish:	
West Carroll Parish Police Jury	177,001
West Carroll Parish School Board	354,136
Town of Oak Grove	21,124
West Feliciana Parish:	
West Feliciana Parish School Board	274,444
West Feliciana Parish School Board and Police Jury	137,220
West Feliciana Parish School Board - Sales Tax District No. 1	104,750
Town of St. Francisville	32,850
Winn Parish:	
Winn Parish School Board	557,545
Winn Parish Police Jury	139,406
City of Winnfield	81,566
	<hr/>
Total Distributions	<u>\$249,396,017</u>

(Concluded)

**PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA**

Notes to the Financial Statements
As of December 31, 1995, and for the Period from
January 1, 1995, through December 31, 1995

INTRODUCTION

As provided by Louisiana Revised Statute (LSA-R.S.) 47:531, the director of Public Safety Services is designated as vehicle commissioner of the state. The vehicle commissioner is responsible for the collection and distribution of parish and municipal motor vehicle sales and use taxes, as well as the administration and enforcement of the "Vehicle Registration License Tax" under the provisions of Chapter 4 of Subtitle II of Title 47 of the Louisiana Revised Statutes of 1950.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The Parish and Municipal Motor Vehicle Sales and Use Tax Escrow Fund is established to reflect the collections imposed by law, distributions pursuant to such law, and unsettled balances due various taxing bodies and others. The accompanying financial statements have been prepared on the cash basis of accounting with collections recognized when received and distributions reflected when paid. As such, the accompanying financial statements do not reflect the receivables and related payables associated with tax collection activities.

B. REPORTING ENTITY

LSA-R.S. 47:303(B)(3)(b)(iii) requires the Parish and Municipal Motor Vehicle Sales and Use Tax Escrow Fund to be audited annually. Accordingly, the accompanying financial statements reflect financial activity of Public Safety Services relating only to the vehicle commissioner's responsibility as collector and distributor of parish and municipal motor vehicle sales and use taxes. Amounts included in these financial statements are also included in the Department of Public Safety and Corrections, Public Safety Services' annual fiscal report.



DANIEL G. KYLE, PH.D., CPA, CFE
LEGISLATIVE AUDITOR

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August 20, 1996

Independent Auditor's Report on Internal Control Structure
Based Solely on an Audit of the Financial Statements

**COLONEL WILLIAM R. WHITTINGTON
PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA
Baton Rouge, Louisiana**

We have audited the accompanying statement of assets and liabilities arising from cash transactions of the Parish and Municipal Motor Vehicle Sales and Use Tax Escrow Fund, an agency fund within the Louisiana Department of Public Safety and Corrections, Public Safety Services, as of December 31, 1995, and the related statement of collections, distributions, and unsettled balances for the period from January 1, 1995, through December 31, 1995, and have issued our report thereon dated August 20, 1996.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Management of Public Safety Services is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

EXHIBIT A

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STATE OF LOUISIANA LEGISLATIVE AUDITOR

Public Safety Services
Department of Public Safety
and Corrections
Parish and Municipal Motor Vehicle
Sales and Use Tax Escrow Fund
State of Louisiana
Baton Rouge, Louisiana

October 2, 1996



Financial and Compliance Audit Division

***Daniel G. Kyle, Ph.D., CPA, CFE
Legislative Auditor***

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LEGISLATIVE AUDITOR

Daniel G. Kyle, Ph.D., CPA, CFE

DIRECTOR OF FINANCIAL AND COMPLIANCE AUDIT

Albert J. Robinson, Jr., CPA

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**PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA
Baton Rouge, Louisiana**

Financial Statements and Independent Auditor's Reports
As of December 31, 1995, and for the Period from
January 1, 1995, through December 31, 1995
With Supplemental Information Schedule

Under the provisions of state law, this report is a public document. A copy of this report has been submitted to the Governor, to the Attorney General, and to other public officials as required by state law. A copy of this report has been made available for public inspection at the Baton Rouge office of the Legislative Auditor.

October 2, 1996

**PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA**

Financial Statements and Independent Auditor's Reports
As of December 31, 1995, and for the Period from
January 1, 1995, through December 31, 1995
With Supplemental Information Schedule

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Report on Compliance With Laws and Regulations	B	



DANIEL G. KYLE, PH.D., CPA, CFE
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August 20, 1996

Independent Auditor's Report
on the Financial Statements

COLONEL WILLIAM R. WHITTINGTON
PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA
Baton Rouge, Louisiana

We have audited the accompanying statement of assets and liabilities arising from cash transactions of the Parish and Municipal Motor Vehicle Sales and Use Tax Escrow Fund, an agency fund within the Louisiana Department of Public Safety and Corrections, Public Safety Services, as of December 31, 1995, and the related statement of collections, distributions, and unsettled balances for the period from January 1, 1995, through December 31, 1995, as listed in the foregoing table of contents. These financial statements are the responsibility of management of Public Safety Services. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and generally accepted governmental auditing standards contained in the *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in note 1, the director of Public Safety Services serves as collector and distributor of parish and municipal motor vehicle sales and use taxes. As such, the accompanying statements present information only on the activities of the collector of motor vehicle sales and use taxes included in the Parish and Municipal Motor Vehicle Sales and Use Tax Escrow Fund, an agency fund within the Louisiana Department of Public Safety and Corrections, Public Safety Services. Furthermore, the accompanying statements have been prepared on the basis of cash receipts and cash disbursements, which is a comprehensive basis of accounting other than generally accepted accounting principles.

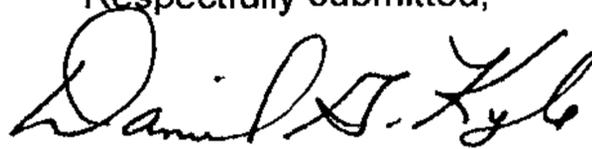
LEGISLATIVE AUDITOR

COLONEL WILLIAM R. WHITTINGTON
PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA
Audit Report, December 31, 1995

In our opinion, the accompanying financial statements referred to previously present fairly, in all material respects, the assets and liabilities arising from cash transactions of the Parish and Municipal Motor Vehicle Sales and Use Tax Escrow Fund of Public Safety Services as of December 31, 1995, and the collections, distributions, and unsettled balances of the Parish and Municipal Motor Vehicle Sales and Use Tax Escrow Fund for the period from January 1, 1995, through December 31, 1995, on the cash basis of accounting described in note 1.

Our audit was made for the purpose of forming an opinion on the accompanying financial statements. The accompanying supplemental information schedule listed in the table of contents is presented for the purpose of additional analysis and is not a required part of the financial statements of the Parish and Municipal Motor Vehicle Sales and Use Tax Escrow Fund of Public Safety Services. Such information has been subjected to the procedures applied in the audit of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

Respectfully submitted,



Daniel G. Kyle, CPA, CFE
Legislative Auditor

MGT:MLD:dl

{VEHICLE}

**PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA**

**Statement of Collections, Distributions,
and Unsettled Balances
For the Period from January 1, 1995,
through December 31, 1995**

UNSETTLED BALANCES AT JANUARY 1, 1995	\$17,076,439
COLLECTIONS	249,316,008
DISTRIBUTIONS (Schedule 1)	<u>249,396,017</u>
UNSETTLED BALANCES AT DECEMBER 31, 1995, DUE TO TAXING BODIES AND OTHERS	<u><u>\$16,996,430</u></u>

The accompanying notes are an integral part of this statement.

**PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA**
Notes to the Financial Statements (Concluded)

2. CASH

At December 31, 1995, the Parish and Municipal Motor Vehicle Sales and Use Tax Escrow Fund has cash (book balance) totaling \$16,996,430. State law requires that all collections be deposited in the state treasury. Cash balances held and controlled by the state treasurer are secured from risk by the state treasurer through separate custodial agreements, and the risk disclosures required by generally accepted accounting principles are included within the state's general purpose financial statements.

**PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA
SUPPLEMENTAL INFORMATION SCHEDULE
For the Period from January 1, 1995, to December 31, 1995**

SCHEDULE OF DISTRIBUTIONS

Schedule 1 reflects the distributions of parish and municipal motor vehicle sales and use taxes to the various taxing authorities during the period from January 1, 1995, to December 31, 1995.

**PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA**

**Schedule of Distributions
For the Period from January 1, 1995,
to December 31, 1995**

TAXING AUTHORITY

Public Safety Services - collection costs	\$2,486,168
Office of Legislative Auditor	54,758
Acadia Parish:	
Acadia Parish School Board	733,062
Acadia Parish Police Jury	733,063
City of Crowley	227,755
Town of Church Point	47,194
Village of Estherwood	5,388
Town of Iota	27,620
Village of Morse	6,372
City of Rayne	135,176
Village of Mermentau	4,272
City of Eunice	12,285
Allen Parish:	
Allen Parish Sales and Use Tax	608,708
Allen Parish School Board and Police Jury	213,041
City of Oakdale	73,208
Town of Oberlin	24,998
Town of Elizabeth	9,268
Town of Kinder	28,021
Ascension Parish:	
Ascension Parish School Board	2,329,380
Ascension Parish Police Jury	875,890
Ascension Parish Sales Tax District No. 2	438,042
City of Donaldsonville	139,400
City of Gonzales	270,258
West Ascension Hospital Service District	72,809
East Ascension Drainage District No. 1	510,407
Town of Sorrento	31,349
Assumption Parish:	
Assumption Parish School Board	656,863
Assumption Parish Police Jury	262,741
Assumption Parish Road and Drainage District	246,945
Village of Napoleonville	15,789
Avoyelles Parish:	
Avoyelles Parish School Board	752,701
Avoyelles Parish Police Jury	501,799
Avoyelles Law Enforcement District	250,894
Town of Cottonport	19,365

(Continued)

**PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA
Schedule of Distributions, 1995**

TAXING AUTHORITY (CONT.)

Avoyelles Parish: (Cont.)

City of Bunkie	\$62,192
Village of Plaquemine	2,633
Village of Moreauville	11,042
City of Marksville	79,671
Town of Simmesport	30,748
Town of Mansura	12,854

Beauregard Parish:

Beauregard Parish School Board	965,494
Beauregard Parish Police Jury	700,496
Beauregard Parish Law Enforcement District	111,966
City of DeRidder	258,728
Town of Merryville	26,352

Bienville Parish:

Bienville Parish School Board	462,723
Bienville Parish Police Jury	231,400
Town of Ringgold	23,264
Town of Arcadia	61,567
Town of Gibsland	21,862
Village of Castor	3,721

Bossier Parish:

Bossier Parish School Board	2,568,112
Bossier Parish Police Jury	52,804
City of Bossier City	2,398,245
Town of Plain Dealing	35,339
Town of Benton	76,635
Town of Haughton	106,879
City of Shreveport	13,233

Caddo Parish:

Caddo Parish School Board	5,939,723
Caddo Parish Sales Tax District No. 1	1,113,964
Caddo Parish Law Enforcement District	851,456
Town of Oil City	11,897
Town of Vivian	84,802
City of Shreveport	7,986,784
Town of Mooringsport	14,802
Town of Greenwood	29,955
Village of Rodessa	2,296

(Continued)

**PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA
Schedule of Distributions, 1995**

TAXING AUTHORITY (CONT.)

Calcasieu Parish:	
Calcasieu Parish School Board	\$2,948,762
Calcasieu Law Enforcement District	711,214
Calcasieu Parish Sales Tax District No. 1	1,328,705
Calcasieu Parish Sales Tax District No. 2	1,422,273
City of Lake Charles	2,100,069
City of Sulphur	855,844
Town of Iowa	59,149
City of DeQuincy	106,844
City of Westlake	214,464
Town of Vinton	101,214
Calcasieu Parish School Board Tax	400,408
Calcasieu Parish Police Jury Tax	1,561,465
Caldwell Parish:	
Caldwell Parish School Board	151,595
Caldwell Parish Police Jury	445,410
Town of Columbia	9,392
Catahoula Parish:	
Catahoula Parish School Board	275,777
Catahoula Parish Police Jury	275,777
Claiborne Parish:	
Claiborne Parish School Board	264,157
Claiborne Parish School Board - Police Jury	104,775
Town of Haynesville	88,093
Town of Homer	91,565
Village of Junction City	2,407
Concordia Parish:	
Concordia Parish School Board	514,349
Concordia Parish Police Jury	164,896
Concordia Parish Hospital	64,289
Town of Vidalia	92,272
Town of Ferriday	53,834
DeSoto Parish:	
DeSoto Parish School Board	768,795
DeSoto Parish Police Jury	384,392
Town of Logansport	18,088
City of Mansfield	75,886
Town of Stonewall	24,019
East Baton Rouge Parish:	
East Baton Rouge Parish	2,220,835
East Baton Rouge Parish School Board	6,512,215
East Baton Rouge Parish Sewer District	3,256,100

(Continued)



DANIEL G. KYLE, PH.D., CPA, CFE
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August 20, 1996

Independent Auditor's Report on Compliance With Laws and
Regulations Material to the Financial Statements

COLONEL WILLIAM R. WHITTINGTON
PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA
Baton Rouge, Louisiana

We have audited the accompanying statement of assets and liabilities arising from cash transactions of the Parish and Municipal Motor Vehicle Sales and Use Tax Escrow Fund, an agency fund within the Louisiana Department of Public Safety and Corrections, Public Safety Services, as of December 31, 1995, and the related statement of collections, distributions, and unsettled balances for the period from January 1, 1995, through December 31, 1995, and have issued our report thereon dated August 20, 1996.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with laws and regulations applicable to the Parish and Municipal Motor Vehicle Sales and Use Tax Escrow Fund is the responsibility of the department's management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of the department's compliance with certain provisions of laws and regulations. However, the objective of our audit of the financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance that are required to be reported herein under *Government Auditing Standards*.

EXHIBIT B

**PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA
Schedule of Distributions, 1995**

TAXING AUTHORITY (CONT.)

Iberville Parish:

Iberville Parish Police Jury	\$464,664
Iberville Parish School Board	771,283
Iberville Parish Police Jury - General Fund	306,612
Iberville Parish Solid Waste	153,318

Jackson Parish:

Jackson Parish School Board	475,733
Jackson Parish Police Jury	155,865
Town of Jonesboro	100,949
Village of Hodge	15,393
Village of East Hodge	1,042
Village of North Hodge	2,478
Town of Eros	1,105

Jefferson Parish:

Jefferson Parish Council	26,443,829
Jefferson Parish School Board	13,221,945
Jefferson Parish Law Enforcement District	2,203,926

Jefferson Davis Parish:

Jefferson Davis Parish School Board	861,175
Town of Welsh	40,124
Town of Elton	29,460
City of Jennings	240,351
Town of Lake Arthur	70,338
Town of Fenton	3,106

Lafayette Parish:

Lafayette Parish School Board - Tax Division	3,207,750
Lafayette Parish School Board - Bonds	1,603,869
City of Lafayette	3,705,842
Town of Duson	57,263
City of Carencro	131,987
Town of Youngsville	70,862
Town of Scott	173,672
Lafayette Parish Police Jury	997,844
Town of Broussard	175,884

Lafourche Parish:

Lafourche Parish School Board	1,569,656
Lafourche Parish School Board - Solid Waste	969,475
Lafourche Parish Sales Tax District	458,002
City of Thibodaux	310,836
Town of Lockport	31,098
Town of Golden Meadow	24,094

(Continued)

Statement A

**PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA**

**Statement of Assets and Liabilities Arising
from Cash Transactions, December 31, 1995**

ASSETS

Cash (note 2)

\$16,996,430

LIABILITIES

Due to taxing bodies and others

\$16,996,430

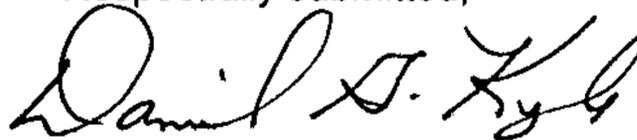
The accompanying notes are an integral part of this statement.

LEGISLATIVE AUDITOR

COLONEL WILLIAM R. WHITTINGTON
PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA
Compliance Report
August 20, 1996
Page 2

This report is intended for the information and use of Public Safety Services. By provisions of state law, this report is a public document, and it has been distributed to appropriate public officials.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Daniel G. Kyle". The signature is written in a cursive style with a large initial "D".

Daniel G. Kyle, CPA, CFE
Legislative Auditor

MGT:MLD:dl

[VEHICLE]

EXHIBIT B

**PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA
Schedule of Distributions, 1995**

TAXING AUTHORITY (CONT.)

LaSalle Parish:	
LaSalle Parish School Board	\$352,101
Town of Jena	38,645
Lincoln Parish:	
Lincoln Parish School Board	829,775
Lincoln Parish Police Jury	414,877
City of Ruston	382,149
Town of Dubach	8,412
Town of Grambling	45,212
Livingston Parish:	
Livingston Parish School Board - Sales Tax	2,658,931
Livingston Parish School Board - Law Enforcement	664,726
Livingston Parish School Board - Special Sales Tax	622,459
City of Denham Springs	317,717
Town of Livingston	27,689
Town of Walker	71,579
Village of Albany	7,744
Town of Springfield	12,965
Livingston Parish Gravity Drainage District No. 1	84,480
Livingston Parish Gravity Drainage District No. 5	46,978
Madison Parish:	
Madison Parish Sales Tax Fund	250,315
Madison Parish Police Jury	83,443
City of Tallulah	156,092
Village of Richmond	10,679
Morehouse Parish:	
Morehouse Parish School Board	628,815
Morehouse Parish Police Jury	209,600
Morehouse Law Enforcement District	209,600
City of Bastrop	219,136
Village of Mer Rouge	18,127
Village of Bonita	2,951
Village of Collinston	1,352
Natchitoches Parish:	
Natchitoches Parish School Board	538,064
Natchitoches Parish Police Jury	374,311
City of Natchitoches	327,487
Town of Campti	20,008
Village of Robeline	2,714
Village of Clarence	3,537
Village of Natchez	2,143

(Continued)

LEGISLATIVE AUDITOR

COLONEL WILLIAM R. WHITTINGTON
PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA
Internal Control Report
August 20, 1996
Page 4

This report is intended for the information and use of Public Safety Services. By provisions of state law, this report is a public document, and it has been distributed to appropriate public officials.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Daniel G. Kyle".

Daniel G. Kyle, CPA, CFE
Legislative Auditor

MGT:MLD:dl

[VEHICLE]

EXHIBIT A

LEGISLATIVE AUDITOR

**COLONEL WILLIAM R. WHITTINGTON
PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA**
Internal Control Report
August 20, 1996
Page 3

are not equipped with the necessary data needed to provide reasonable assurance that all domicile codes are assigned correctly. This increases the possibility that the taxes could be improperly assessed or distributed to the wrong taxing authority.

Incomplete vehicle application forms should be returned to the taxpayer, and fees should be held by the department in a suspense status until the form is properly completed by the taxpayer or his representative. Each taxing authority should be required to furnish the department with an updated list of streets within its boundaries to ensure proper domicile coding, a process which could be automated by the department.

In a letter dated August 12, 1996, Mr. Thomas H. Normile, Undersecretary, responded that "The Office of Motor Vehicles now has an Internal Auditor who is auditing each office. As part of her audit she is reviewing the applications and making the office personnel aware of the importance of having complete information. The procedure is to return the application to the taxpayer if there are errors."

A material weakness is a reportable condition in which the design or operation of one or more of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. However, we believe that the reportable condition described above is not a material weakness.

EXHIBIT A

LEGISLATIVE AUDITOR

COLONEL WILLIAM R. WHITTINGTON
PUBLIC SAFETY SERVICES
DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONS
PARISH AND MUNICIPAL MOTOR VEHICLE
SALES AND USE TAX ESCROW FUND
STATE OF LOUISIANA
Internal Control Report
August 20, 1996
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In planning and performing our audit of the financial statements of the Parish and Municipal Motor Vehicle Sales and Use Tax Escrow Fund for the year ended December 31, 1995, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

We noted a certain matter involving the internal control structure and its operation that we consider to be a reportable condition under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the entity's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements.

Incomplete Vehicle Application Forms

For the sixth consecutive year, the Office of Motor Vehicles processed incomplete application forms for vehicle registration. The assessment and distribution of motor vehicle sales tax is based upon the domicile of the taxpayer purchasing the motor vehicle. The taxpayer's residence, including whether the taxpayer lives within the corporate limits of a municipality, determines the taxing authority entitled to the avails of the motor vehicle sales tax. Based on that information, the Office of Motor Vehicles assigns the domicile code for each parish municipality. Our test of 187 items from a population of 865,602 applications processed during 1995, representing \$46,992 of \$249,316,008 in collections, disclosed a total of 73 incomplete vehicle application forms (39 percent) that were accepted and processed by the department.

The incomplete vehicle application forms, which may have been prepared by vehicle dealers, financial institutions, or Office of Motor Vehicles operators, in most instances either failed to identify the taxpayer's residence as being inside or outside of the corporate limits of the municipality, failed to identify the taxpayer's parish of residence, or showed a post office box as the address with no reference to a physical address. When the application forms are not properly completed, employees of the department

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TAXING AUTHORITY (CONT.)

East Baton Rouge Parish: (Cont.)	
East Baton Rouge Parish Streets	\$3,256,100
City of Baton Rouge	9,954,831
City of Baker	447,192
City of Zachary	401,106
East Carroll Parish:	
East Carroll Parish School Board	192,535
East Carroll Parish Police Jury	96,258
Town of Lake Providence	35,334
East Feliciana Parish - East Feliciana Parish School Board and Police Jury	1,126,300
Evangeline Parish:	
Evangeline Parish School Board - Tax Department	397,626
Evangeline Parish School Board - Waste Tax	366,290
Town of Ville Platte	104,690
Town of Basile	21,089
Town of Mamou	62,611
Village of Pine Prairie	11,183
Village of Chataignier	2,952
Franklin Parish:	
Franklin Parish School Board	421,674
Franklin Parish Police Jury	421,699
Franklin Parish Law Enforcement District	281,114
Town of Winnsboro	44,811
Town of Wisner	13,204
Village of Gilbert	6,886
Grant Parish:	
Grant Parish School Board	278,141
Grant Parish Police Jury	278,141
Grant Parish Law Enforcement	260,446
Town of Colfax	27,341
Town of Pollock	3,886
Village of Georgetown	2,252
Iberia Parish:	
Iberia Parish School Board	1,868,924
Iberia Parish Council	255,484
Iberia Parish Council District No. 2	233,631
Iberia Parish Council - Mosquito District	145,409
Town of Delcambre	7,563
City of New Iberia	617,028
City of Jeanerette	83,225
Village of Loreauville	10,992

(Continued)

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TAXING AUTHORITY (CONT.)

Tangipahoa Parish: (Cont.)	
Town of Roseland	\$18,653
Town of Kentwood	35,992
Village of Tangipahoa	4,097
Village of Tickfaw	15,093
Tensas Parish:	
Tensas Parish School Board	85,579
Tensas Parish Police Jury	192,545
Tensas Parish Law Enforcement District	21,394
Town of Newellton	9,625
Terrebonne Parish:	
Terrebonne Parish - Sales Tax Fund 1 Percent	2,235,426
Terrebonne Parish - Sales Tax Fund 3/4 Percent	1,117,701
Terrebonne Parish - Sales Tax Fund 1/4 Percent	372,560
Terrebonne Parish Sales Tax Fund	372,560
Union Parish:	
Union Parish School Board	367,400
Union Parish Police Jury	367,400
Union Parish Law Enforcement District	183,665
Town of Farmerville	37,432
Town of Bernice	28,758
Town of Marion	8,279
Junction City	4,602
Vermilion Parish:	
Vermilion Parish School Board	691,519
Vermilion Parish Police Jury	1,037,344
Vermilion Parish Sheriff	172,871
City of Abbeville	118,960
Town of Delcambre	12,905
Town of Erath	26,478
City of Kaplan	48,496
Village of Maurice	13,802
Town of Gueydan	15,849
Vernon Parish:	
Vernon Parish School Board	1,368,179
Vernon Parish Police Jury	1,026,133
City of Leesville	71,989
Town of Rosepine	10,854
Town of New Llano	20,222
Town of Hornbeck	2,653

(Continued)

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SALES AND USE TAX ESCROW FUND
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TAXING AUTHORITY (CONT.)

St. Landry Parish: (Cont.)	
City of Eunice	\$195,029
Town of Sunset	17,569
Town of Port Barre	19,835
Village of Cankton	2,353
Town of Grand Couteau	6,965
Town of Krotz Springs	16,008
Town of Washington	10,146
Town of Melville	28,329
St. Martin Parish:	
St. Martin Parish School Board	1,125,367
Town of Arnaudville	7,301
City of Breaux Bridge	99,222
Town of Henderson	1,794
City of St. Martinville	61,932
Village of Parks	6,154
St. Mary Parish:	
St. Mary Parish Police Jury	1,295,333
St. Mary Parish School Board	1,073,273
Morgan City	70,100
St. Mary Parish - Wards 5 and 8	51,035
St. Mary Parish - Wards 1, 2, 3, 4, 7, and 10	69,174
St. Mary Parish Sales - 6 and 9	11,996
St. Tammany Parish:	
St. Tammany Parish School Board	6,133,063
St. Tammany Parish Council	3,577,905
St. Tammany Parish Law Enforcement District	766,624
City of Covington	397,639
Town of Abita Springs	40,113
Village of Folsom	34,140
Town of Madisonville	46,681
City of Mandeville	726,718
Town of Pearl River	81,003
City of Slidell	1,372,500
Village of Sun	3,426
Tangipahoa Parish:	
Tangipahoa Parish School Board and Council	2,665,181
Tangipahoa Parish Sales and Use Taxes	1,332,147
Town of Amite City	81,948
City of Hammond	388,228
Town of Independence	40,878
City of Ponchatoula	124,484

(Continued)

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TAXING AUTHORITY (CONT.)

Richland Parish:	
Richland Parish School Board	\$402,847
Richland Parish Police Jury	402,847
Richland Parish Law Enforcement District	134,274
Town of Rayville	44,636
Town of Mangham	6,550
Town of Delhi	41,065
Sabine Parish:	
Sabine Parish School Board	425,777
Sabine Parish Police Jury	425,777
Sabine Law Enforcement District	106,454
Town of Many	35,158
Town of Pleasant Hill	10,666
Village of Florien	9,083
Town of Zwolle	20,577
Village of Converse	7,344
St. Bernard Parish:	
St. Bernard Parish Sales Tax Department	2,955,420
St. Bernard Parish Police Jury	422,196
St. Bernard Law Enforcement District	422,200
St. Charles Parish:	
St. Charles Parish School Board	1,547,672
St. Charles Parish Council	1,547,672
St. Helena Parish:	
St. Helena Parish School Board	133,527
St. Helena Parish Police Jury	267,063
Town of Greensburg	15,458
St. James Parish:	
St. James Parish School Board	631,613
St. James Parish Council - Gramercy	271,281
St. James Parish Council - Lutcher	21,744
St. James Parish Council	22,775
St. John the Baptist Parish:	
St. John the Baptist Parish	1,176,062
St. John the Baptist Parish Council	588,029
St. John the Baptist Sewerage District	588,029
St. Landry Parish:	
St. Landry Parish School Board	948,911
St. Landry Parish Solid Waste Commission	759,128
City of Opelousas	274,357
Town of Arnaudville	21,414

(Continued)

**OTHER REPORTS REQUIRED BY
GOVERNMENT AUDITING STANDARDS**

The following pages contain reports on internal control structure and compliance with laws and regulations required by *Government Auditing Standards*, issued by the Comptroller General of the United States. The report on internal control structure is based solely on the audit of the financial statements and includes, where appropriate, any reportable conditions and/or material weaknesses. The report on compliance with laws and regulations is, likewise, based solely on the audit of the presented financial statements and presents, where applicable, compliance matters that would be material to the presented financial statements.

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TAXING AUTHORITY (CONT.)

Orleans Parish:

Orleans Parish School Board	\$7,143,706
City of New Orleans	12,687,167
New Orleans Regional Transit Authority	4,762,465

Ouachita Parish:

Ouachita Parish School Board	1,883,843
Ouachita Parish Police Jury	1,342,142
Ouachita Parish Fire Protection	671,067
Ouachita Parish School Board	115,948
City of Monroe	2,611,003
City of West Monroe	505,184
Town of Sterlington	14,160
Town of Richwood	5,336

Plaquemines Parish:

Plaquemines Parish School Board	506,097
Plaquemines Parish Council	1,012,203

Pointe Coupee Parish:

Pointe Coupee Parish School Board	324,541
Pointe Coupee Parish Sales Tax Fund	486,916
City of New Roads	60,179
Village of Morganza	9,418
Town of Livonia	19,681
Village of Fordoche	13,536

Rapides Parish:

Rapides Parish Sales Tax Fund	1,811,758
Rapides Parish Sales Tax District	543,648
Rapides Parish School Board	1,811,757
Rapides Parish (City) Sales Tax	1,074,706
Rapides Parish (Pineville)	373,880
City of Glenmora	15,680
Town of Lecompte	18,686
Rapides Sales Tax - Ball	23,419
Rapides Sales Tax - Boyce	10,226

Red River Parish:

Red River Parish School Board	255,253
Red River Parish Police Jury	127,609
Red River Parish Law Enforcement District	127,609
Town of Coushatta	20,796
Village of Hall Summit	1,437

(Continued)